



MONROE COUNTY BUILDING DEPARTMENT, 2798 Overseas Highway, Suite 300, Marathon, Florida 33050 * 305.289.2501 * Fax 305.289.2515

~ ~ ~ SPECIALITY TRADE LICENCE REQUIREMENTS ~ ~ ~

**SPECIALTY TRADES REQUIRING BUSINESS & LAW EXAMINATION ONLY: -
MINIMUM OF 2-YEARS OF FIELD EXPERIENCE**

Acoustical Ceilings Specialty
Aluminum, Vinyl, and Plastic Specialty
Asphalt Seal and Coating Specialty
Cabinet & Millwork Specialty
Drilling Auger Specialty
Fence Erection Specialty
Flooring Specialty (all types of floors except cementitious products, marble or terrazzo)
Garage Door Opener/Installation Specialty
Insulating Specialty
Landscaping Specialty
Landscaping Curb Specialty
Masonry Specialty (Includes Brick Pavers)
Painting & Decorating Specialty
Painting of Sign Only Specialty
Painting of Pavement Only Specialty
Plastering/Stucco Specialty
Solar Window Tinting Specialty
Steel Reinforcing and Iron Specialty
Tile, Terrazzo, and Marble Specialty (Includes Brick Pavers)
Thatched Roofing Specialty – Non-structural
Waterproofing and Roof Painting Specialty
Welding Specialty – Certificate by the American Welding Society is required prior to obtaining license

**LICENSE CATEGORIES REQUIRING BOTH BUSINESS & LAW AND TRADE EXAMINATION AS
REQUIRED:**

Building Contractor*	4 Years of field experience
Burglar & Fire Alarm Contractor*	2 Years of field experience
Class A Air Conditioning*	6 Years of field experience
Class B Air Conditioning*	6 Years of field experience
Drywall Contractor*	2 Years of field experience
Excavating & Grading Engineering Class II (e)	3 Years of field experience
General Contractor*	6 Years of field experience
Glazing Contractor	2 Years of field experience
Guniting and Sandblasting	2 Years of field experience
Hydraulic Dredging Engineering Class II (g)	3 Years of field experience
Journeyman Electrical***	3 Years of field experience
Journeyman Mechanical***	3 Years of field experience
Journeyman Plumbing***	3 Years of field experience
Lawn Sprinkler Contractor	2 Years of field experience
Low Voltage Electrical Contractor (TV & Antenna)*	3 Years of field experience
Master Electrical**	6 Years of field experience
Master Mechanical**	6 Years of field experience
Master Plumbing**	6 Years of field experience
Master Sign Contractor, Electrical*	6 Years of field experience
Mechanical Contractor*	6 Years of field experience
Paving Engineering Class II (d) Contractor	3 Years of field experience

Pile Driving and Foundation Engineering Class II (b)	3 Years of field experience
Residential Contractor*	4 Years of field experience
Roofing Contractor*	4 Years of field experience
Seawall & Small Dock (Marine Const.) Eng. Class II (c)	3 Years of field experience
Sign Erection Contractor, Non-electrical	2 Years of field experience
Solar Products Contractor	2 Years of filed experience
Structural Steel Erection Contractor	5 Years of field experience
Unlimited Swimming Pool Contractor (Comm/Res)*	2 Years of field experience
Underground Utilities – COMING SOON	3 Years of field experience
Swimming Pool Servicing Contractor (Comm/Res)*	2 Years of field experience

MONROE COUNTY CONSIDERS A 70% OR HIGHER AS PASSING

All of the above licenses require a complete notarized application, notarized reference letter(s) clear on date-of-hire and job duties, and Contractors' Examining Board (CEB) approval.

All Specialty applicant's interested in conducting business in Monroe County must take the Business and Law examination, and when required the Trade examination in the applicant's respective field, with the exception of journeyman electrical, journeyman mechanical, and journeyman plumbing.

Applicants holding a Masters (electrical, mechanical, or plumbing) license only need to take the Business and Law examination if they want to be a contractor. If Business and Law examination is not taken, the applicant is **prohibited** from holding himself/herself as a contractor.

*Categories with one (1) asterisk at the end of each trade require registration with Department of Business and Professional Regulation (DBPR) 850-487-1395 – www.myfloridalicense.com prior to qualifier conducting business in Monroe County.

Categories with two (2) asterisks at the end of each trade only need to take the Business and Law examination if they want to be a contractor. Masters are **prohibited from holding himself/herself as a contractor.

***Categories with three (3) asterisks at the end of each trade do not need to take Business and Law examination. Journeymen are **prohibited** from holding himself/herself as a contractor.

TEST SUPPLIES: #2 pencils, calculator (silent, cordless, non-programmable with no alphabetic entry), approved reference materials listed on reference sheets, proof of identification (current, valid, government-issued photo identification card, such as a driver's license or passport)

Only approved references specifically stated as allowed on the Bulletin of Information are allowed during the exam. No handwritten or additional notes (letters, words, diagrams, etc.) are allowed in reference books. Any reference material that has been written in during the exam will be confiscated. Highlighting and permanent tabbing added before your arrival at the test center is acceptable. Post-it[®] notes are not considered permanent tabbing and will not be allowed.